



WOODHOUSE GROVE SCHOOL

Transport Guide 2021/22

Introduction

Following a parent survey in 2018 we have reviewed all our bus routes and timings to provide the most efficient way to transport our pupils to and from school. All our afternoon bus routes now leave at 5.20pm allowing all our pupils to participate in our extensive co-curricular programme.

With the opening of Apperley Bridge Train Station in December 2015 more and more pupils are travelling to school on the train. Travelling from Skipton, Bradford, Leeds and now Kirkstall Forge station can be done at ease, and with the Educational Season Rail Pass this provides a cost effective and fast route to school for pupils who live in proximity to stations along these routes. For information on all train times please visit <https://www.wymetro.com/trains/train-timetables/>

The school is serviced by the Airedale and Leeds-Bradford Line and is easily accessible from the Wharfedale Line with a change at Shipley station.

If you wish to apply for the Educational Season Rail pass, a copy of the form is available on our school website under School Info / Location and Transport. You will need two passport photos and proof of age before visiting a station to get your pass. These rail passes are now available termly or annually.

The timings for all morning buses are planned to ensure that pupils arrive in good time for the school day, commencing at 8.35am. Bus passes can be purchased termly or annually, regardless of whether you are buying a single journey or five return journeys. Purchasing a termly or an annual pass offers savings compared to ad hoc tickets, with an annual pass attracting a further discount (over 5%). Termly and annual passes are non-refundable, although exam leave rebate for pupils in Y11/Y13 may be considered.

We operate some of our own bus routes and the rest are operated by Fourway Coaches whose vehicles are fitted with vehicle tracking, seatbelts and drivers are equipped with mobile telephones.

Should you have any queries not answered by this pack or wish to apply for a Bus Pass (the Application Form is at the back of this pack) then please contact our Transport Co-ordinators via email travel@woodhousegrove.co.uk



Bus Routes

Our bus routes serve a wide geographical area and combined with fantastic train links provide good access to school.



Route Summary

OTLEY ROUTE – Otley, Pool in Wharfedale, Bramhope, Adel, Cookridge, Horsforth, Rawdon

OAKWOOD ROUTE – Oakwood, Roundhay, Shadwell, Alwoodley, Moortown, Adel, Horsforth, Rawdon

WEETWOOD ROUTE – Weetwood, Headingley, Kirkstall, Stanningley, Farsley, Calverley, Greengates

HALIFAX ROUTE – Halifax, Shibden, Northowram, Shelf, Queensbury

ADDINGHAM ROUTE – Addingham, Ilkley, Burley in Wharfedale, Menston, Guiseley, Yeadon

At the back of this pack you will find detailed information on each route in order to be able to identify the nearest stop to your location. The stops are a guide to the route and timings only.

Fare Zones

We have 4 Zones which have been based on their distance from school. The price for each zone has been set to allow for easy cost calculations.

The fare is calculated based on the zone you are travelling from and whether you are purchasing an annual, termly or daily ticket. Please see below the prices for each category in each Zone.

Pricing Zones from September 2021	Equivalent Price per day			
	Termly Single	Termly Return	Annual Single	Annual Return
Zone 1 (eg, Yeadon, Rawdon, Calverley, Eccleshill)	£2.50	£4.75	£2.25	£4.25
Zone 2 (Guiselley, Menston, Cookridge, Lawnswood, Horsforth, Wibsey, Farsley, Stanningley)	£3.00	£5.50	£2.75	£5.00
Zone 3 (Burley, Ilkley, Bramhope, Pool, Adel, Weetwood, Queensbury,)	£3.50	£6.00	£3.25	£5.50
Zone 4 (Addingham, Otley, Shelf, Roundhay, Halifax)	£4.00	£7.00	£3.75	£6.50

All ad hoc single and return journeys can be purchased from Sports Centre Reception subject to available seats. Single £4.00 and return £8.00 all zones.

How to calculate your fare:

1. Decide whether you wish to pay termly or annually
2. Look at the price per day cost for your Zone. This could be single or a return (termly or annually).
3. Work out how many returns or singles you require;
Autumn term - 63 days
Spring term - 58 days
Summer term - 49 days
Annual pass - 170 days

For example

5 day return journeys (every day) annually would be 170 return journeys

3 return journeys a week just for the Spring term would be 36 return journeys (depending on days)

2 mornings a week for the year would be 66 single journeys (depending on days)

4. When you have worked out how many journeys you need multiply this by the cost of the Zone (termly or annually). For example;
5 day return journeys annually will be 170 journeys from Menston (Zone 2 annual return £5) = £850
3 return journeys a week just for the Spring term would be 36 from Yeadon (Zone 1 termly £4.75) = £171
2 mornings a week annually will be 66 singles from Ilkley (Zone 3 annual single £3.25) = £214.50
5. This will give you the cost of your fare. If you want some morning only journeys and some day returns this can be calculated in the same way. For example;
You would like Monday and Tuesday mornings and a return on a Thursday annually from Bramhope
Monday and Tuesday mornings annually is 66 single journeys in Zone 3 (single annually £3.25) = £214.50
Thursday return annually is 33 return journeys in Zone 3 (return annual £5.50) = £181.50
Therefore total annual cost = £396.00

Route Detail

OTLEY ROUTE

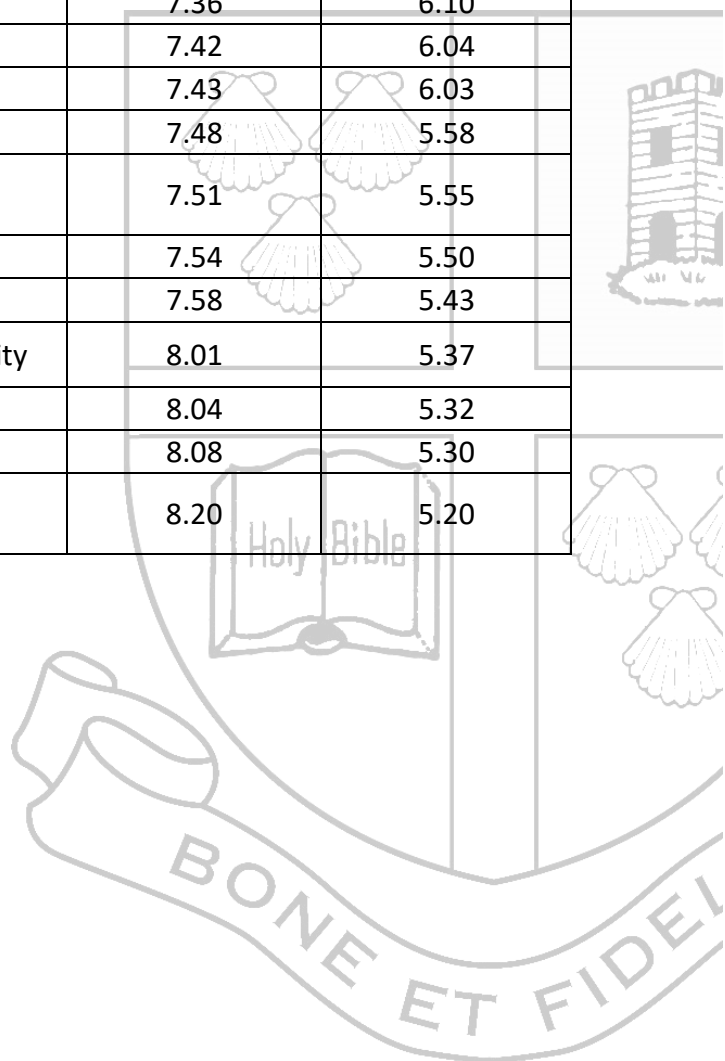
Route includes;

Otley, Pool, Bramhope, Adel, Cookridge, Horsforth, Rawdon

All stops are at established bus stops and times given are latest departure. Pupils should be at these stops at least FIVE minutes before the advertised departure time to assist prompt departure.

In the evenings, parents are requested, if collecting children to be at the stop at least FIVE minutes beforehand should the return traffic be lighter.

Price Zone	Area	Landmarks	Morning Time	Afternoon Time
4	Otley	Boroughgate	7.30	6.16
3	Pool	White Hart	7.36	6.10
3	Bramhope	Britannia Hotel	7.42	6.04
3	Bramhope	Bramhope Shops	7.43	6.03
3	Adel	Lawnswood Arms	7.48	5.58
2	Adel	Ralph Thoresby High School	7.51	5.55
2	Cookridge	Green Lane Tesco	7.54	5.50
1	Horsforth	Old Ball roundabout	7.58	5.43
1	Horsforth	Leeds Trinity University	8.01	5.37
1	Rawdon	Emmott Arms	8.04	5.32
1	Rawdon	Stone Trough	8.08	5.30
	Apperley Bridge	Woodhouse Grove School	8.20	5.20



OAKWOOD ROUTE

Route includes;

Oakwood, Roundhay, Alwoodley, Moortown, Adel, Horsforth, Rawdon

All stops are at established bus stops and times given are latest departure. Pupils should be at these stops at least FIVE minutes before the advertised departure time to assist prompt departure.

In the evenings, parents are requested, if collecting children to be at the stop at least FIVE minutes beforehand should the return traffic be lighter.

Price Zone	Area	Landmarks	Morning Time	Evening Time
4	Oakwood	Oakwood Clock	7.10	6.25
4	Roundhay	Park Gates	7.12	6.24
4	Roundhay	Street Lane / Roman Ave	7.13	6.23
4	Shadwell	Slaid Hill Shops	7.20	6.20
4	Alwoodley	Wigton Lane/Harrogate Road	7.23	6.12
3	Allerton	King Lane/Nursery Lane	7.30	6.08
3	Moortown	Ring Road Sainsbury's	7.33	6.05
3	Adel	Adel Lane / St Helens Av	7.36	5.58
3	Adel	Lawnswood Crematorium	7.41	5.55
2	Weetwood	McDonalds, A6120	7.43	5.53
2	Horsforth	Broadway, A6120	7.47	5.50
2	Horsforth	11 th Earl, A6120	7.52	5.45
1	Rawdon	Rawdon cemetery	8.00	5.30
1	Rawdon	Micklefield Lane		
	Apperley Bridge	Woodhouse Grove School	8.20	5.20

WEETWOOD ROUTE

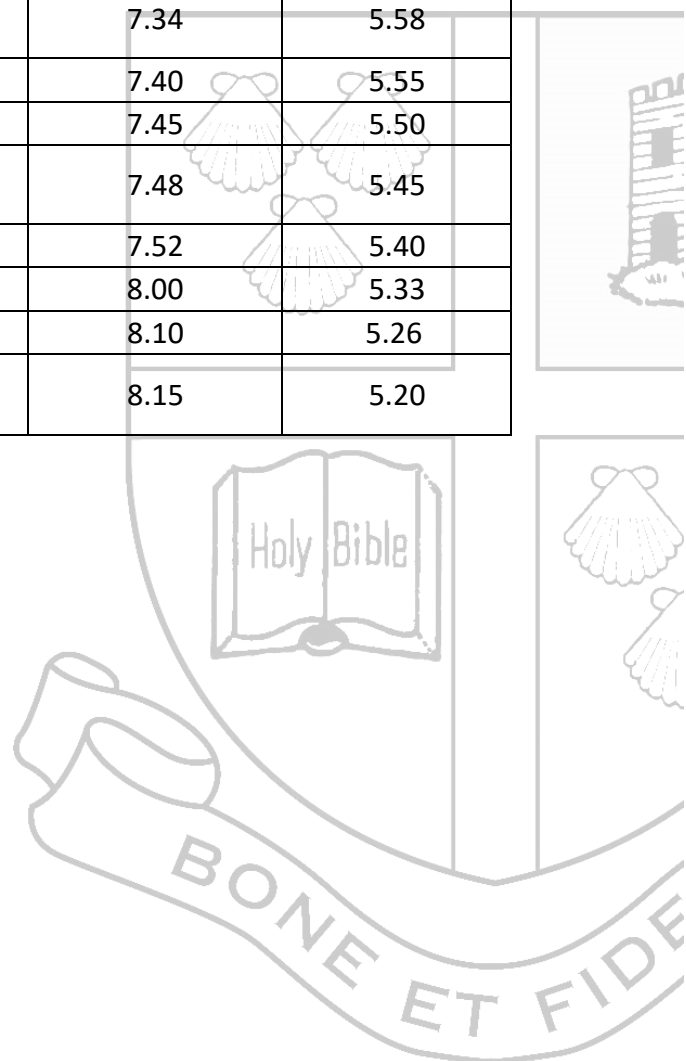
Route includes;

Weetwood, Headingley, Kirkstall, Stanningley, Farsley, Calverley

All stops are at established bus stops and times given are latest departure. Pupils should be at these stops at least FIVE minutes before the advertised departure time to assist prompt departure.

In the evenings, parents are requested, if collecting children to be at the stop at least FIVE minutes beforehand should the return traffic be lighter.

Price Zone	Area	Landmarks	Morning Time	Evening Time
3	Weetwood	Weetwood Lane / Foxhill	7.25	6.15
3	Weetwood	Bryant's Fisheries	7.27	6.10
3	Headingley	Arndale Centre	7.30	6.05
3	Headingley	Carnegie Pavillion	7.33	6.00
3	Kirkstall	Kirkstall Lane / Queenswood Drive	7.34	5.58
2	Bramley	Leeds Bradford Road	7.40	5.55
2	Stanningley	Fire Station	7.45	5.50
2	Stanningley	Town Street/ Richardshaw Lane	7.48	5.45
2	Farsley	Dawsons Corner	7.52	5.40
1	Calverley	Park gates	8.00	5.33
1	Greengates	Harrogate Road	8.10	5.26
	Apperley Bridge	Woodhouse Grove School	8.15	5.20



HALIFAX ROUTE

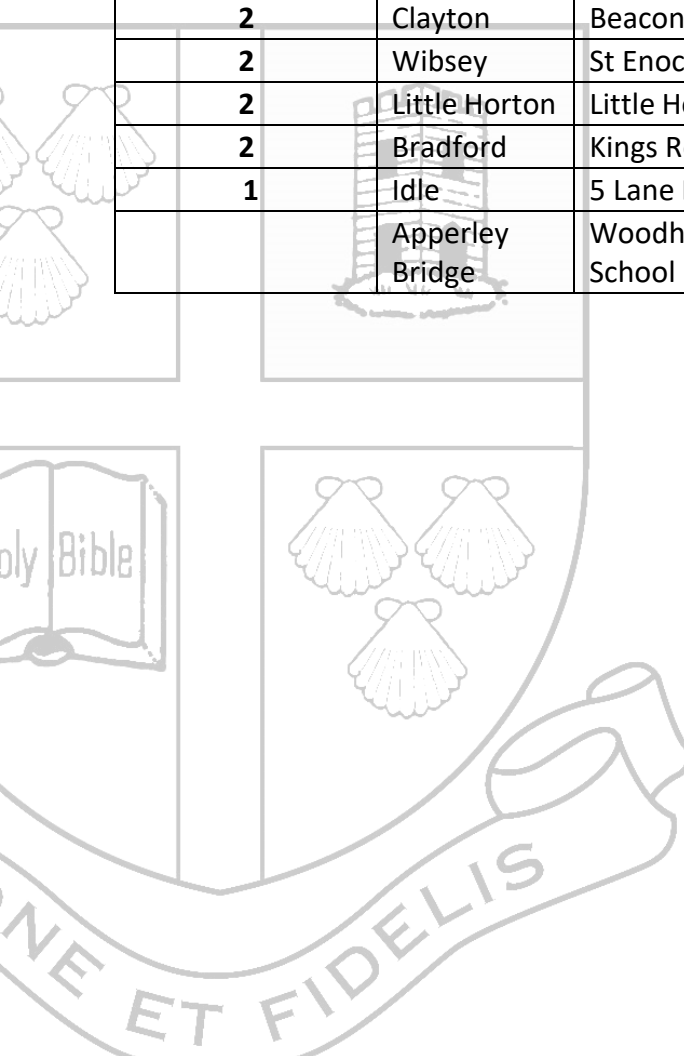
Route includes;

Halifax, Northowram, Shelf, Queensbury, Wibsey, Bradford, Eccleshill

All stops are at established bus stops and times given are latest departure. Pupils should be at these stops at least FIVE minutes before the advertised departure time to assist prompt departure.

In the evenings, parents are requested, if collecting children to be at the stop at least FIVE minutes beforehand should the return traffic be lighter.

Price Zone	Area	Landmarks	Morning Time	Evening Time
4	Halifax	Kings Cross Road	7.10	6.25
4	Shibden	Shibden Park/ Godley Lane		
4	Northowram	Bradford / Halifax Road	7.20	6.12
4	Shelf	VW Garage, Shelf Roundabout	7.22	6.08
3	Queensbury	Brighthouse Road	7.27	6.06
3	Queensbury	Sandbeds	7.30	6.03
3	Queensbury	Highgate Road	7.35	5.58
2	Clayton	Beacon Road	7.37	5.56
2	Wibsey	St Enoch's Road	7.40	5.55
2	Little Horton	Little Horton Lane	7.42	5.49
2	Bradford	Kings Road	7.50	5.42
1	Idle	5 Lane Ends	7.53	5.30
	Apperley Bridge	Woodhouse Grove School	8.15	5.20



ADDINGHAM ROUTE

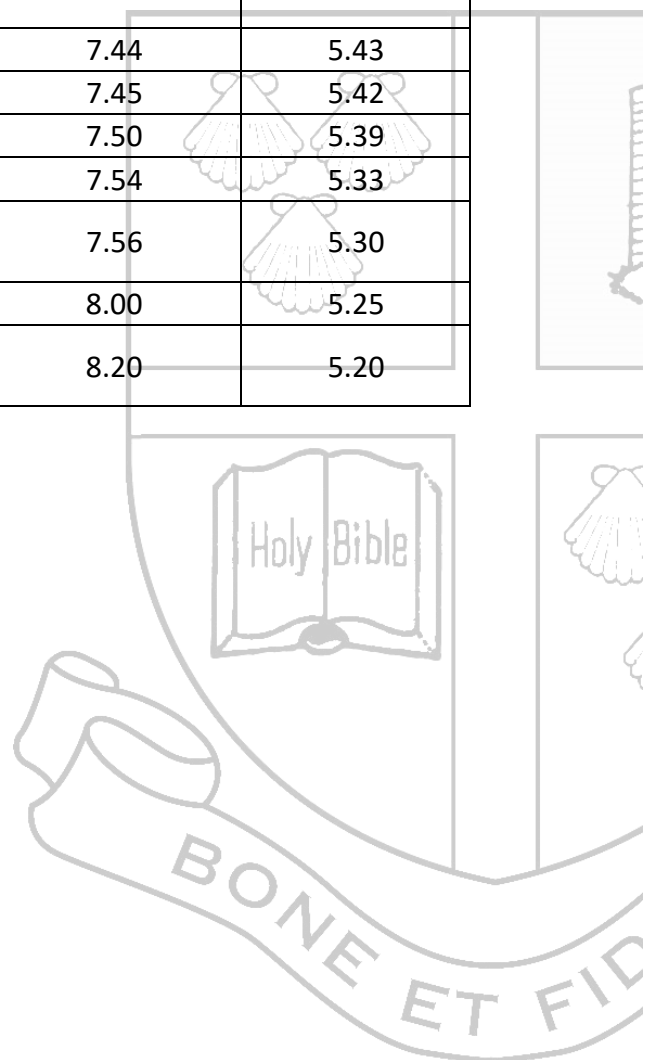
Route includes;

Addingham, Ilkley, Burley, Menston, Guiseley, Yeadon

All stops are at established bus stops and times given are latest departure. Pupils should be at these stops at least FIVE minutes before the advertised departure time to assist prompt departure.

In the evenings, parents are requested, if collecting children to be at the stop at least FIVE minutes beforehand should the return traffic be lighter.

Price Zone	Area	Landmarks	Morning Time	Evening Time
4	Addingham	Main Street	7.20	6.13
3	Ilkley	Brook Street Car Park	7.30	6.05
3	Ben Rhydding	Wheatley Lane, A65	7.33	6.00
3	Ben Rhydding	Manor Park, A65	7.38	5.55
2	Burley in Wharfedale	Red Lion	7.40	5.50
2	Menston	Sainsbury's, A65	7.44	5.43
2	Menston	Hare & Hounds, A65	7.45	5.42
2	Guiseley	White Cross, A65	7.50	5.39
1	Guiseley	Morrisons, A65	7.54	5.33
1	Yeadon	Westfield Fisheries, A65	7.56	5.30
1	Yeadon	JCT Roundabout, A65	8.00	5.25
	Apperley Bridge	Woodhouse Grove School	8.20	5.20



Important Information

Departure times

The stops outlined are a guide to the route and timings, please call if you have a particular request stop on any route.

All stops are at established bus stops and times given are latest departure. Pupils should be at these stops at least FIVE minutes before the advertised departure time to assist prompt departure.

In the evenings, parents are requested, if collecting children to be at the stop at least FIVE minutes beforehand should the return traffic be lighter.

If the coach appears to be late please contact the service provider in the first instance, before ringing school, numbers are on the photo pass as well as this form.

Application Forms

Application Forms are available to download from the Parent Portal section of the WGS website and on the Website Transport page.

A passport style digital image must be supplied if this is your first time applying for a Pass. A clear headshot against a plain background will be sufficient. This can be sent via email as a jpg file.

Payment

Payment for Bus Passes is required in advance in order to secure a place on the bus and allow time for passes to be distributed. The deadline for termly passes will be 3 weeks before the end of each proceeding term. WGS Photo passes permit use of Woodhouse Grove transport only.

Occasional Journeys

Tickets for occasional use (only if seats are available) are for sale at a fixed price of £4.00 per journey (£8 return) from the Sports Hall Reception, during morning break and lunchtime. Tickets for am journeys MUST be purchased the day before. Space cannot be guaranteed but will be checked daily on request.

Passes

Access to vehicles may be denied if a valid pass/ticket for the route and journey reserved are not shown. If a pass is lost a replacement is required, for which there is a £2.50 charge.

Behaviour

Pupils are expected to wear the seat belts provided, must remain seated throughout the journey, must not distract the driver in any way nor leave litter on the vehicle. The highest standard of behaviour is expected, otherwise pupils may be suspended from the bus with no refund of the annual or termly pass.

** Face Masks are still required for travel on school buses.

Age Restriction

We suggest an age limit of Year 4 [eight yrs] to use the coaches by themselves, unless accompanied by an older sibling. However, in exceptional circumstances, occasional use may be approved with joint permission of the Head of School, the Service Provider and the School Transport Liaison.

Lost Property

Please inform the Coach Company at once if you have mislaid an item. After school runs, coaches usually go to other commercial contracts.

Weather

Should there be adverse weather school will remain open and all the services will run except in conditions that we deem to put the children at risk.

Please note

The school reserves the right to vary any bus service or fares in response to demand and if there is insufficient demand reserves the right to stop the service subject to due notice.

For further info contact transport coordinators on: (0113) 2502477 travel@woodhousegrove.co.uk

If there appears to be any delay to the Fourways bus service please contacts Fourways in the first instance directly on Tel: (0113) 2505800 Email: fourwaycoaches@hotmail.co.uk

If your bus route is covered by a Woodhouse Grove bus, then please contact school 0113 250 2477.

** Home to school bus services shown here are only available to pupils on roll at Woodhouse Grove School and do not form any kind of publicly available service.



SCHOOL TRANSPORT BOOKING FORM 2021/22

Please complete the form and return for each child to travel@woodhousegrove.co.uk. Once your requirements have been processed you will receive a link via our parent payment system – EVOLVE. Please make payment through this link to secure your child's place on the school transport.

Alternatively it can be filled in online through this link

<http://woodhousegrove.fireflycloud.net/admin-2/school-transport-form>

PUPIL 1 First name _____ Surname _____

Route Name _____

Stop (Name) _____ Zone

am Journeys required

M	T	W	T	F

pm Journeys required

M	T	W	T	F

Termly Pass or Annual Pass (incurs minimum 6% discount)

PUPIL 2 First name _____ Surname _____

Route Name _____

Stop (Name) _____ Zone

am Journeys required

M	T	W	T	F

pm Journeys required

M	T	W	T	F

Term Pass or Annual Pass (incurs 6% discount)

PARENTAL DAYTIME CONTACT NUMBERS

1st Title _____ name _____ surname _____ 

2nd Title _____ name _____ surname _____ 

Privacy Notice

About us

This privacy notice explains how Woodhouse Grove School will use the personal information you provide through this form. Woodhouse Grove School is an independent, coeducational, day and boarding public school and Sixth Form for pupils age 3 to sixth form age 18.

Why we need your data

Your personal information will be used for the following reason:

- in respect of administrative and financial matters
- To safeguard pupils' welfare and provide appropriate pastoral care

What we do with your data

The personal data you provide is processed by our staff in the UK however some of the school's processing activity is carried out on its behalf by third parties, such as IT systems, web developers or cloud storage providers.

Pupil name and route information will also be shared with Fourways Coaches who operate the bus routes.

How long we keep your data

The school will retain personal data securely and only in line with how long it is necessary to keep for a legitimate and lawful reason.

Your rights

If at any point you believe the information we process on you is incorrect you can request to see this information and have it corrected or deleted. Where the school is relying on consent to process personal data, any person may withdraw this consent at any time.

If you wish to raise a complaint on how we have handled your personal data or withdraw consent, you can contact us to have the matter investigated here: data@woodhousegrove.co.uk. If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office <https://ico.org.uk/>

Further Information

Further detail on everything covered above can be found on the schools privacy policy which is available upon request or here: <http://www.woodhousegrove.co.uk/wp-content/uploads/2016/04/WGS-Privacy-Policy-2018.pdf>

Contact Us

Email Address: data@woodhousegrove.co.uk

Address: Woodhouse Grove School, Apperley Bridge, West Yorkshire, Bradford BD10 0NR.

Phone Number: 0113 250 2477