

## **Woodhouse Grove School**

### **Pandemic Flu Policy**

This policy is based on the guidance issued by the DCSF and in any implementation of the policy the school will act on guidance from the DCSF and/or the local health authority. The advice has also been checked with the School Medical Officers.

Unless otherwise instructed the school will remain open during a pandemic. Any staff or pupils with flu symptoms must stay at home (boarders affected will be sent to guardians or isolated in sick bay until appropriate guardianship arrangements can be made). Any suspected cases in school will be isolated immediately in the medical centre and medical staff will wear protective clothing as recommended by the health authorities. We will notify our school medical officers of any suspected case and take their advice and direction accordingly.

Depending on the scale of staff absence this may lead to timetable changes and set changes in order to maintain continuity of teaching wherever possible. We will abide by any instructions from Examination Boards and/or DCSF regarding any impact on public examinations. The school web-site will be updated as required to provide information for parents and pupils on useful web-sites for home learning where this may be required.

Pupils and staff will be reminded of measures they can take to minimise the risk of infection eg hand-washing, use of tissues etc. Tissues will be widely available for pupils and staff which will be thrown away after use and people instructed to wash their hands regularly. Hand sanitisers will be made widely available in various rooms and boarding houses.

Should the school be instructed to close, parents will be informed as soon as possible and appropriate arrangements will be made for boarders as soon as possible. As advised by the DCSF the school would remain open for staff to set and mark work and staff will use e-mail communication from school to pupils' homes to communicate with them when away from school. Parents are advised to ensure that the school has an up to date e-mail address for this purpose.

HM  
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